

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 1 of 6

The Regular Meeting of the Charter Township of Mundy was called to order by SUPERVISOR D. Guigear at 7:00 pm. CLERK T. Ketzler, TREASURER J. Oskey. TRUSTEES M. Frost, B. Harrison, B. Morey and D. Owens were present. Also present ATTORNEY F. Belzer, FIRE CHIEF T. Romans, and FINANCE DIRECTOR K. Ruddy. The Pledge of Allegiance was led by Clerk T. Ketzler. POLICE MARSHAL J. Petres absent and excused.

APPROVAL AND CORRECTION OF MINUTES

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to approve the minutes of the July 27, 2009 regular meeting as submitted.

MOTION CARRIED, Unanimously

Supervisor Guigear questioned a statement made by Mr. Belzer with regard to the payment of engineering fees by Fenwin special assessment district residents. Treasurer Oskey stated that Marshal Petres name had been misspelled.

PUBLIC COMMENT

Mr. Otto Verhelle, 8470 Lightner Lane, spoke in favor street light installation. He explained that there have been burglaries and other criminal activity in the area which would be less likely to occur if there were street lights.

ANNOUNCEMENTS

Supervisor D. Guigear announced that the Planning Commission meeting will be held on August 12, 2009 at 7:00 pm and Zoning Board of Appeals meeting will be held on August 26, 2009 at 7:00 pm.

COMMITTEE REPORTS

FIRE DEPARTMENT –

A. Data Tech – Trustee M. Frost

Trustee Frost gave a brief overview of the temporary, part-time position of Data Technician created in 2003. He noted that the duties are being preformed by a captain and the current fire chief ~~could~~ SHOULD perform these duties.

Action Taken - Motion by Trustee Frost, to cease the position effective August 10, 2009, supported by Supervisor Guigear for discussion.

Discussion

Treasurer Oskey questioned if the position had been discussed by the fire committee. Trustee Frost explained that it was not. Chief Romans stated that the individual was a lieutenant when he accepted the position. Trustee Frost clarified that Dawn Collins was made fire department secretary in 1999. He stated that the data tech position has cost the township OVER \$80,000. Clerk Ketzler explained that she feels that the committee and the fire chief should have discussed the issue previously. She stated that she needs more information on which to base a decision. Mr. Belzer cautioned that past practice should be followed. Treasurer Oskey stated that he only just received

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 2 of 6

information regarding the issue. Trustee Frost stated that according to the labor consultant the position ~~is~~ was temporary. Supervisor Guigear stated that a study could be done to determine if the position is necessary. Trustee Frost noted that the individual is currently performing duties other than what is in the job description. Chief Romans stated that the job description is outdated and Jerry Woodruff does do business surveys. He explained that multiple members of the department could perform the duties. Clerk Ketzler stated that personnel files are sensitive and should not be handled by multiple individuals. Discussion regarding how to proceed with the position continued.

Action Taken - Motion by Trustee Frost, supported by Trustee Morey to amended the previous motion and allow the fire chief to utilize current personnel perform duties as necessary.

Discussion

Supervisor Guigear stated that there are many issues within the fire department and he is not comfortable with realigning jobs at this time. Trustee Harrison stated her agreement. Chief Romans stated that he could not perform all the duties and he is aware of issues within the department. Trustee Owens explained that he is not satisfied that he has had an opportunity to review the documentation regarding the issue; he is concerned that this issue was not discussed in committee and he would like information in advance in the future. Trustee Frost noted that the fire chief was aware of the issue.

Supervisor Guigear clarified that the board would first be voting on the amendment which will allow the fire chief to utilize existing personnel to replace the data technician position.

MOTION CARRIED; 4 yes, 3 no.

Supervisor Guigear clarified that the motion now is to eliminate the position and allow the fire chief to utilize existing personnel to replace the data technician position.

MOTION FAILED; 2 yes, 5 no.

Supervisor Guigear asked that the fire committee review the issue and return with a recommendation.

B. Monthly Report

Chief Romans requested that the report be accepted as submitted.

C. Fireworks Permit Application

Chief Romans explained that a request has been submitted; however in accordance with Public Act 1123 there are guidelines that must be followed. There are no issues with the Federal Aviation Administration. Due to the size of the property the display cannot be held solely at the requested location. The fire department will be on stand by

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 3 of 6

which will cost be approximately \$869.05 per hour. Discussion regarding insurance continued.

The permit applicant was present and stated that she no longer wishes to pursue a permit due to the costs involved. She explained that she has had similar fire works displays in neighboring communities and was not required to have the fire department on stand by. Discussion regarding fire department involvement ensued.

Trustee Harrison expressed concern with the pets of area residents. Supervisor Guigear stated that he feels it is necessary to have written permission from neighboring property owners since their property will need to be used. He suggested tabling the issue until the next meeting.

PARKS AND RECREATION COMMITTEE -

Trustee Owens summarized that Todd Regester was nominated chairperson of the committee. It was determined that a 5 member committee with 3 members being present for a quorum and auxiliary members such as the weed commissioner and planning commission representative as necessary. Benches have been added to the walking path and it is anticipated that funds for the removal of poison ivy will be requested shortly.

Supervisor Guigear requested that the Clerk Ketzler research the possible appointment of Phillip Holmblade to the parks and recreation committee. He suggested that formal action to address the issue be taken at the next meeting.

Clerk Ketzler suggested that signage be added to the trail during the parking lot construction. Supervisor Guigear stated that he will contact the Marty Johnson and Ted Hu with regard to the installation of signs.

FINANCE DEPARTMENT – K. Ruddy

Ms. Ruddy stated that she has provided Resolution 9-15 for the Lin Hill Special Assessment District as well as a preliminary work up of the loan agreement. She summarized that the resolution details. Supervisor Guigear detailed that the funds are being loaned from the sewer and water fund to the general fund with the residents repaying over an eight year period at the rate of 3.5% interest. Supervisor Guigear explained that the auditors have approved of the expenditure.

Action Taken - Motion by Trustee Owens, supported Supervisor Guigear to approve Resolution 9-15 for the Lin Hill Special Assessment District.

B.M., yes / M.F., yes / J.O., yes / D.G., yes / T.K., yes / B.H., yes / D.O., yes

MOTION CARRIED, Unanimously

ATTORNEY

Mr. Belzer stated that this is the second reading of Ordinance 92-V which reflects pass through costs as a result of county water rate increases. The correction discovered by Trustee Owens has been made.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 4 of 6

Action Taken - Motion by Trustee Owens, supported by Treasurer Oskey to approve the second reading of Ordinance 92-V
MOTION CARRIED, Unanimously

Mr. Belzer stated that the Supervisor is in possession of a phone numbers for residents to call if they do not wish to receive the free Flint Journal. He has also sent correspondence to Gannet Directories regarding distribution of phone books. Supervisor Guigear requested the board's permission to add the information to the township website. Trustee Harrison stated that her newspaper is placed in her mailbox. Clerk Ketzler noted that the phone books are recyclable.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to approve adding information regarding the Flint Journal do not deliver list to the township website.
MOTION CARRIED, Unanimously.

SUPERVISOR - D. Guigear

A. Support Letter / Broadband

Supervisor Guigear stated that he has received correspondence from a broadband company requesting endorsement in order to obtain a grant. He questioned if the township should endorse any company.

B. FOIA Policy

Supervisor Guigear stated that Mr. Belzer has requested input on the policy and he would ask that the matter be tabled. It is his goal to have a uniform policy throughout the township offices.

Supervisor Guigear stated that Marty Johnson has explained that the current township parking lot construction is a lower cost project that does not normally require a bond. If a bond is not required the township would save \$8,300.00. Mr. Belzer noted that there is always risk; however Case Construction is a long-time local company and the owner is a member of the township board of construction appeals. Supervisor Guigear stated that Mr. Johnson is familiar with the company.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to recommend that Case Construction not be required to bond the project.

Discussion

Treasurer Oskey stated that the construction company is paid in three installments which would ensure progress. Supervisor Guigear noted that the savings is substantial. Trustee Frost commented that currently a subdivision is in a bad situation and bonding of the project could have prevented it. Supervisor Guigear explained that bonding of large projects in excess of one million dollars has been discussed.
MOTION CARRIED; 6 yes, 1 no.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 5 of 6

CLERK – T. Ketzler

A. Streetlight Petition

Clerk Ketzler explained that a petition for street lights has been received and the signatures have been verified. She stated that from this point forward there will be a procedure to follow regarding submittal of petitions

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler that Mr. Belzer prepare the special assessment district for street lights.

Discussion

Supervisor Guigear described the location of the district as being located on the north side of Cook Road, west of Linden Road and east of Sharp Road. He stated that he will forward the request to Consumers Energy for estimates. Mr. Belzer stated that acceptance of the petition is all that is necessary at this time. Supervisor Guigear explained that he will bring back information as he receives it.

MOTION CARRIED, Unanimously

Clerk Ketzler stated that the election went well the turn out was approximately 20% and only 10% was expected. She suggested that information such as recycling schedules be provided for residents at the elections. Clerk Ketzler explained that shred bins will be delivered tomorrow. Her office will begin cleaning files and she will inform other departments that the bins have been delivered.

TREASURER – J. Oskey

Treasurer Oskey did not have any further business.

BOARD MEMBERS CONCERNS

Trustee Harrison explained that various topics will be offered at the MTA on the road training held October 14, 2009 in Frankenmuth.

PUBLIC COMMENT

Mr. Joe Regimbal, 3238 Reid Road, invited the board to the annual fire department picnic this Sunday at approximately 2 pm behind his residence.

ACCOUNTS PAYABLE

Action Taken - Motion by Treasurer Oskey, supported by Trustee Owens to approve to pay all of the following invoices: General Fund checks #54475 through #54552 totaling \$119,850.59. Payroll DD #3017 through #3053; Payroll checks #15559 through #15559; EFT #273 through #279 totaling \$114,622.96; Sewer checks #1892 through #1892 totaling \$434.97 for a grand total of \$234,908.52. Checks dated prior to August 10, 2009 shall be post audited per Resolution 08-12.

ADJOURNMENT

Action Taken - Motion by Clerk Ketzler, supported by Treasurer Oskey to adjourn at 8:11 pm.

MOTION CARRIED, Unanimously.

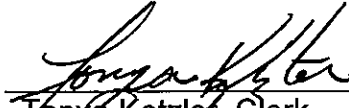
MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON AUGUST 10, 2009

Page 6 of 6

Respectfully Submitted,

8-26-09

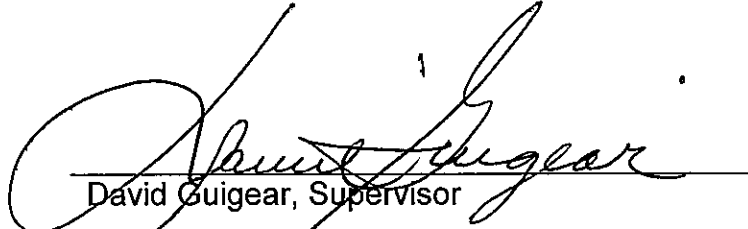
Dated
TK/aeb


Tonya Ketzler, Clerk

Approved:

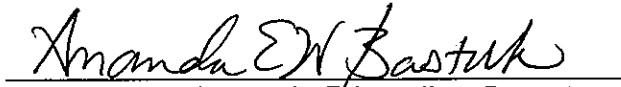
8-26-09

Dated
DG/aeb


David Guigear, Supervisor

These minutes were prepared by Amanda EW Bastuk, for Mundy Township

26 August 2009
Dated


Amanda EW Bastuk, Recording Secretary